



1. General: PLEASE READ ALL CONDITIONS 1. TO 8.

1.1 Entry is open to all who are living and working in Victoria.

1.2 Artists can only enter through the official Castlemaine Art Museum (CAM) website via the online form: www.castlemainegallery.com

1.3 Entries are limited to one per person.

- Three dimensional works and artists' books are accepted.
- The entry fee is \$35 (incl GST) per entry.
- The fee is non-refundable.

1.4 CAM reserves the right to eliminate works that do not comply with the awards criteria.

1.5 All correspondence between the entrant, CAM is private and confidential and will not be shared with third parties.

2. Artwork

2.1 An entry must be the original work of the entrant and must have been executed in the two years prior to November 1 2019.

2.2 An entry must be in the possession of the artist or dealer/agent.

2.3 All works must be original; not infringe upon Australian copyright laws; and is the work of the artist entering.

2.4 There are no size restrictions for entry of 2D works, however, please note that display wall height is 3.5 metres.

2.5 Artists' book dimensions must not exceed 40.0 x 50.0 cm (closed), 40.0 x 100.0 cm (open).

2.6 Specific installation systems must be provided with the artwork. All installation, maintenance and operational costs not covered by the normal exhibition services of CAM will be the responsibility of the artist. Artist must provide clear installation instructions.

2.7 All works accepted for the final exhibition must stay on display for the entire exhibition period.

3. Entry Information

3.1 Using the online entry form, entrants must submit a completed entry form

- Including payment of \$35 (incl. GST)
- Attach digital images of their print to be eligible for entry in the prize.
- Confirmation will be sent to entrants via an automated email.

3.2 Entrants must supply one image of the complete work (full sheet) plus one detail will be accepted.

- For artists' books, a total of three images will be accepted (for example two pages and a detail of one page, or three separate pages).
- Digital images to be supplied as JPEG files, A4 in size, 300dpi. JPEGs should be saved with the following details as the file name: artist's surname_artist's first name_title_date_print medium.jpeg (Example: fogwell_dianne_mildura meander_2015_linocut.jpeg).
- Entrants are advised to submit high quality images as those supplied at time of entry will be used by CAM for judging, publication and promotion (should the work be selected for exhibition). Photographs, photocopied reproductions, images sent via email or USB or any other representation of work will not be accepted.

3.3 A correctly completed entry form accepting these conditions, payment and attached images must be lodged at (CAM) website by the closing date: 1 November 2019 (5.00 pm). Entries lodged after the closing date will not be eligible.

3.4 Payment be made by supplying credit card details and authorising payment on the online entry form. The entry fee is non-refundable.

3.5 CAM employees, members of the Gallery Board, members of the judging panel, and their families shall be ineligible to enter the prize.

4. Packing, artwork delivery and return

4.1 The selected print must be securely packaged to ensure safe transport to and from CAM. The packaging must be clearly labeled and suitable for CAM to re-use for the return of the selected print.

4.2 The selected print will not be received by CAM unless free of charge to the Gallery. No payment will be made by the CAM for freight or any other charge incurred in the delivery and/or return of the selected print.

4.3 If an artist should fail or omit to remove their work from the CAM in June 2020 (date to be advised):

- CAM, after sending a notice by email to the artist at the last known address of its intention to sell or otherwise dispose of such work, or in the event of no address being known to the CAM,
- then one month after advertising such notice of intention via CAM social media networks, may sell such work. After deducting the incidental costs of the sale, the balance will be held for the artist.
- Provided however, that in the event of such work being in the opinion of the CAM unsaleable, then the CAM may in lieu of selling the same, destroy or otherwise dispose in such a manner as it may deem fit and thereafter the gallery shall be under no liability whatever to the artist in respect of any work so destroyed or disposed of.

5. Insurance and Security

5.1. The selected print must be professionally presented and ready for installation.

- It should be received by the Gallery: framed and glazed. D-rings must be attached to the back of the frame on left and right vertical edges to enable safe hanging from two points
- In the case of artists' books and unframed works with installation instructions (where applicable)
- The Gallery reserves the right to exclude works that do not meet the required standard for display.

5.2. Best practice in the handling and care of works will be implemented at all times by CAM staff, however, CAM will not be responsible for any loss or damage suffered to any print in its possession or under its control. Each entrant shall indemnify CAM against any loss or damage suffered to the selected print. Insurance coverage is the full responsibility of the entrant (transit and in-situ) and is recommended by CAM.

6. Judging process

6.2 CAM shall appoint the judging panel that will, in the first instance, view all entries (digital images) that comply with the conditions of entry and select a limited number of works for inclusion in the exhibition. The judging panel reserves the right to exhibit, or not exhibit, any work entered. The judging panel shall solely determine the prize-winning prints from the exhibition. The judging panel's decision will be final and no correspondence will be entered into. CAM and the judging panel reserve the right not to award any prizes.

6.3 Each entrant whose print is selected for inclusion in the exhibition will be notified of selection via email and will be required to deliver this work (the selected print) to the CAM from 18 November until 22 November between

10.00am and 4.00pm. Please note that substitutes for works first entered by the closing date will not be accepted.

6.4. The selected print must be available for display throughout the duration of the exhibition.

7. Media and publicity

7.1 Each entrant specifically permits and authorises CAM to reproduce the selected print (in full or detail) via print or electronic media for publicity, reports, catalogues and any other publications related to the exhibition. Acknowledgement of authorship will be duly made.

7.2 Additional images of works may be taken in the gallery space, and circulated by CAM.

8. The exhibition

8.1 The exhibition will be opened and prizes announced on Friday 6 December; open to the public from Saturday 7 December 2019, until May 2020 (exact date to be advised).

8.2 Shortlisted artists may be contacted by CAM to participate in public programs, contribute to media engagements or education activities — availability of artists during the exhibition dates is appreciated.

8.3 The exhibition closes May 2020 (exact date to be advised). Works can be collected in June from dates to be advised, between 10.00 am and 4.00 pm. Collection outside these hours must be arranged with CAM prior to May 2020. See item 4.3 if works are not collected in June on the advised dates.